Town of Embarrass

Regular Board Meeting

February 8, 2023

PENDING BOARD APPROVAL

Visitors: Bill Wright, Roxanne Wright, Mickey White, Adam Sperling

Present: Jack LaMar, Alyssa Hammond, Shireen Lee, Jennifer Boese

Meeting called to order by LaMar with the Pledge of Allegiance at 6:02 p.m.

January 2023 minutes approved after few amendments, spelling error and motion missed in the minutes *Board meetings to remain on the second Wednesday of each month at 6:00 p.m. Motion/LaMar: Second/Hammond. Carried 3-0*. *January 2023 minutes approved as amended. Motion/Lamar: Second/Lee. Carried 3-0.*

Public: Question on why maintenance is plowing school parking lot and Pyhala parking lot. Motion was made in January of 2021 on school parking lot. *\* Note previous motion 1-13-21* (*Motion/Worsham: Second/Mettler to continue to plow half of the parking lot between the two ball fields. Carried 3-0.)* LaMar explained he told maintenance to plow the Pyhala parking lot because it is being used by public to get access to the trail. Question was asked on the maintenance hour report log, which accounts for hours spent at which township property. Hammond asks a few questions on past records and will talk with maintenance.

Embarrass Board is being asked to be a fiscal agent for the Embarrass Fair Board for grant purposes. *Motion/LaMar: Second/Hammond to be a fiscal agent for the Embarrass Fair Board. Carried 3-0. Motion/LaMar: Second/Lee to have clerk communicate with MATTS about finding the appropriate account for funds to be placed as fiscal agent, then to create the account. Carried 3-0.*

Special election update. Email from MATTS attorney was read on holding special election. The board is no longer looking to hold a special election, Lee is willing to withhold the duties of the board supervisor seat until the next election.

2023 Levy Discussion held. LaMar explains he has requested several reports from Clerk and while working his way through the reports he has broken the funds and accounts down. LaMar, clerk and treasurer will be working together to recode on some of the account numbers that come out of the general fund on the CTAS program (MN State Auditors Small City and Town Accounting System) Going through the account numbers and applying different accounts numbers or activating different accounts numbers in the program will make it easier to breakdown on funds and to create an annual budget, explains LaMar. Clerk thanks LaMar for the many hours he has spent on the 2024 levy preparation, going through many requested reports, and for wanting to work together on the CTAS program and budget report. *Motion/LaMar: Second/Hammond to accept the cash control. Carried 3-0.* Several hours of discussion and reviewing reports was had on the 2024 Levy proposal. *Motion/LaMar:Second/Hammond to accept the proposed 2024 levy of $183,650. Carried 3-0.*

FUNDS

General - $123,150

Road & Bridge - $5,000

Fire - $28,000

Town Hall - $10,000

Recreation – $4,000

PERA - $5,000

Cemetery - $1,500

Group Insurance - $0

Historic Property - $2,000

General Capitol - $5,000

*Motion/LaMar: Second/Lee to transfer $292.76 from the Historic Property Fund and put into the Local Grant Fund. Carried 3-0.*

*Motion/LaMar: Second/Hammond to approve the claims and correspondence. Carried 3-0.*

LaMar adjourns meeting at 11:17 p.m.

Respectfully Submitted,

Jennifer Boese

Embarrass Town Clerk